



St. Bede's College Shimla - 171002
(UGC-NAAC "A" Grade Re-Accredited)
Awarded CURIE Project and Selected DBT-Star College
Phone: 0177-2842304, Fax: 0177-2842498
www.stbedescollege.in, E-mail: bedescollege@gmail.com

MINUTES OF THE MEETING (2024-25)

Date: 02/05/ 2025

Time: 10:30 A.M.

Venue: IQAC room

Mode of Platform: Hybrid mode

The opening remarks of the meeting were followed by Confirmation of Minutes and Follow-Up Action Report of the 3rd IQAC Meeting. The minutes of the previous IQAC meeting held on February 24, 2025 were circulated among all members prior to the meeting. The minutes were proposed by Prof. N.K Goyal and seconded by Dr. Gitanjali Mahendra. Employers/Industrialist representative Prof. N.K. Goyal joined the meeting through online mode and the committee reviewed and resolved to confirm the minutes of the 3rd IQAC meeting. It was resolved that the follow-up actions taken based on the decisions from the previous meeting, be noted, and approved.

IQAC coordinator acquainted the IQAC members to the actions taken on the decisions made in 3rd IQAC Meeting and read out the agenda of the 4th meeting which comprised the following:

- **Promotion of Inter-University/Inter-College collaborations**
- **Strengthening and Implementation of the National Scholarship Portal (NSP)**
- **Bridge Courses for SEDG students**
- **Pedagogical Innovations for Holistic Learning**
- **Strengthening Innovation Infrastructure**
- **Catering to diversity: Support for Differential Learning Needs**

S. No.	Agenda	Minutes	Duty Handed Over to
1	Promotion of Inter-University/Inter-College collaborations.	Dr. Shweta Thakur informed the members about the relevance and importance of Inter-college collaborations under NAAC Binary Accreditation.	Responsibility assigned to: <ul style="list-style-type: none">• Dr. Shruti Gupta (Science)• Dr. Devina (Humanities) Duties: <ul style="list-style-type: none">• To explore feasible opportunities for collaboration



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		<p>Prof. Goyal kept forth the proposal to conduct a National Conference on Cyber Security and Inter College Cyber Security Debates and Declamation Competitions.</p>	<p>with external institutions (universities and colleges).</p> <ul style="list-style-type: none"> To examine and negotiate terms and conditions to ensure meaningful and impactful partnerships. <p>Additional Initiative:</p> <ul style="list-style-type: none"> Ms. Neha Walia and Ms. Nivedita, in coordination with Prof. Goyal, will organize inter-college competitions on Cyber Security as a part of this collaborative agenda. All regional colleges will be invited to participate in the event, enhancing engagement, visibility and promotion of intercollege collaborations.
2	Strengthening and Implementation of the National Scholarship Portal (NSP).	<ul style="list-style-type: none"> Prof Goyal raised his concern pertaining to students' National Scholarship Programme and the types of scholarships available for the students. Dr. Shweta Thakur raised the matter of students not availing scholarship benefits and finding out ways to make students aware and sensitize them about various scholarship schemes. Prof. Goyal thus suggested to form a committee with the students and faculty members to 	<p>Responsibility assigned to:</p> <ul style="list-style-type: none"> Mr. Susheel Gupta Nodal Officer Dr. Pankaj and Dr. Raman Bassi: Coordinator for Awareness Programs and looking into various types of scholarships offered by the government. <p>Duties:</p> <ul style="list-style-type: none"> To find out various schemes offered by the government and inform the students on the orientation day and ask to



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		<p>navigate and work upon the entire matter to give it a personalized touch. To which Dr. Kimi Sood agreed and emphasized on pushing students to avail scholarship benefit and find out the inconvenience faced by students and parents while filling the forms for the same.</p>	<p>reach out to their concerned teacher and teacher can guide her in filling the scholarship forms.</p> <ul style="list-style-type: none"> To oversee the smooth functioning and effective implementation of NSP at the institutional level. To plan and conduct awareness sessions every three months for students and their parents regarding NSP benefits and procedures. <p>Additional Initiative:</p> <ul style="list-style-type: none"> Development of a Dashboard System for real-time tracking of application and verification statuses to identify and address delays proactively. Strengthen communication channels between the institutional NSP team and the state/central NSP authorities.
3	Bridge Courses for SEDG students.	<p>Dr. Shweta Thakur appraised the members about bridge courses to be started for Socio-Economically Disadvantaged Groups (SEDG) in the college and Dr. Gitanjali Mahendra made the members aware about the categories of students falling under SEDG including weak students.</p>	<p>Responsibility assigned to:</p> <ul style="list-style-type: none"> Dr. Gitanjali Mahendra – Coordinator <p>Duties:</p> <ul style="list-style-type: none"> To lead the planning and implementation of bridge courses specifically designed for SEDG students.



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		Prof Goyal suggested that the college should take the help of local communities and volunteers to work towards attaining the SEDG goals.	<ul style="list-style-type: none"> To collaborate with faculty to identify learning gaps and basic concept challenges faced by these students. Additional Initiative: <ul style="list-style-type: none"> Departments will develop support courses and inclusive bridge modules to enhance foundational skills. Faculty and senior students will be engaged to mentor and support SEDG learners.
4	Pedagogical Innovations for Holistic Learning.	Dr. Anupama suggested that it should be mandatory for all the departments to conduct classes in coherence with the points mentioned in the Teaching-Learning process as per Binary Accreditation under NAAC.	Responsibility assigned to: <ul style="list-style-type: none"> Academic Monitors of All Streams Duties: <ul style="list-style-type: none"> To monitor and report on pedagogical practices within departments on a bi-monthly basis. To ensure that departments incorporate the following teaching-learning methodologies from the next academic session: <ol style="list-style-type: none"> (1) Lecture based teaching-learning (2) Group- teaching and learning (3) Individual learning/self study (4) Inquiry based learning (5) Kinesthetic learning (6) Game Based learning (7) Expeditionary learning (8) Technology based learning (9) Peer teaching (10) Learning through problem-solving.



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			With technology Use: Leverage AI, AR/VR, LMS platforms.
5	Strengthening Innovation Infrastructure	Prof Sr. Molly Abraham mentioned that the teachers need to apply for government funds in order to start the Tinkering Labs/ Innovation Laboratories within the college.	Responsibility assigned to: <ul style="list-style-type: none"> • Dr. Jyotika (Academic Monitor – Science) • Dr. Anita Duties: <ul style="list-style-type: none"> • To evaluate existing infrastructure and identify opportunities for the enhancement of innovation spaces within the college. • Dr. Jyotika and Dr. Anita along with science faculty team will prepare and submit proposals under various government schemes for the establishment of Tinkering Laboratories or Innovation Laboratories.
6	Catering to diversity: Support for Differential Learning Needs.	It was discussed that the proper remedial strategies must be designed along with a format for proper documentation on the following areas: <ol style="list-style-type: none"> (1) Inclusive Remedial Teaching (2) Peer assisted Remedial Teaching (3) Multi-Sensory Remedial Teaching (4) Skill Based teaching (5) Individualized teacher interventions 	Responsibility assigned to: <ul style="list-style-type: none"> • Academic Monitors of all Streams Duties: <ul style="list-style-type: none"> • To continuously monitor departmental strategies for supporting diverse learning needs and ensuring inclusive education practices. • To provide feedback and recommendations based on student engagement and learning outcomes.



St. Bede's College, Bhopal-471002

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		(6) Language barrier remedial Each department can work on Personalizing skill based courses/ classes pertaining to their fields.	
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Proposed by

Prof. N. K. Goyal

Shweta
Coordinator, IQAC

Dr. Shweta Thakur

Seconded by

Ms. Komal Sharma

Sr. Rosily T.L.
Chairperson 18/8/25

Sr. (Dr.) Rosily, T.L.

Officiating Principal